



Financial Statements  
December 31, 2016 and 2015  
**Utah Nonprofits Association, Inc.**

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## **Independent Accountant's Review Report**

The Board of Directors  
Utah Nonprofits Association  
Salt Lake City, Utah

We have reviewed the accompanying financial statements of Utah Nonprofits Association, Inc. (a nonprofit organization), which comprise the statements of financial position as of December 31, 2016 and 2015, and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of company management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

### **Accountant's Responsibility**

Our responsibility is to conduct the review engagements in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

### **Accountant's Conclusion**

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

A handwritten signature in black ink that reads "Eide Bailly LLP".

Salt Lake City, Utah  
August 16, 2017

Utah Nonprofits Association, Inc.  
 Statements of Financial Position  
 December 31, 2016 and 2015

	2016	2015
Assets		
Current Assets		
Cash	\$ 317,549	\$ 270,330
Accounts receivable, including promises to give	6,260	535
Other current assets	5,034	2,109
Total current assets	328,843	272,974
Property and Equipment, Net	201	501
Deposit	2,109	2,109
	\$ 331,153	\$ 275,584
Liabilities and Net Assets		
Current Liabilities		
Accounts payable	\$ 1,254	\$ 4,766
Accrued liabilities	27,884	9,353
Deferred membership dues	61,507	10,796
Total current liabilities	90,645	24,915
Net Assets		
Unrestricted	224,508	210,669
Temporarily restricted	16,000	40,000
Total Net Assets	240,508	250,669
	\$ 331,153	\$ 275,584

Utah Nonprofits Association, Inc.  
 Statements of Activities  
 Years Ended December 31, 2016 and 2015

	2016	2015
Unrestricted Net Assets		
Public Support and Revenue		
Grants	\$ 74,750	\$ 72,000
Seminars	110,804	109,557
Membership dues	86,088	116,696
Donations (including in-kind of \$10,088 and \$2,116)	48,083	24,304
Interest	103	90
Other	2,107	1,416
Net assets released from restrictions	55,000	98,750
Total public support and revenue	376,935	422,813
Expenses		
Program services		
Training, seminars, advocacy and events	275,702	320,802
Supporting services		
Management and general	67,775	39,414
Fundraising	19,619	6,792
Total supporting services expense	87,394	46,206
Total expenses	363,096	367,008
Change in Unrestricted Net Assets	13,839	55,805
Temporarily Restricted Net Assets		
Public support		
Grants	31,000	40,000
Net assets released from restrictions	(55,000)	(98,750)
Change in Temporarily Restricted Net Assets	(24,000)	(58,750)
Change in Net Assets	(10,161)	(2,945)
Net Assets, Beginning of Year	250,669	253,614
Net Assets, End of Year	\$ 240,508	\$ 250,669

Utah Nonprofits Association, Inc.  
 Statements of Cash Flows  
 Years Ended December 31, 2016 and 2015

	2016	2015
Operating Activities		
Change in net assets	\$ (10,161)	\$ (2,945)
Adjustments to reconcile change in net assets to net cash from (used for) operating activities		
Depreciation	300	300
Change in assets and liabilities		
Accounts receivable, including promises to give	(5,725)	398
Other current assets	(2,925)	377
Accounts payable	(3,512)	3,727
Accrued liabilities	18,531	(9,667)
Deferred membership dues	50,711	668
	47,219	(7,142)
Net Cash from (used for) Operating Activities		
	47,219	(7,142)
Net Change in Cash		
	270,330	277,472
Cash, Beginning of Year		
	\$ 317,549	\$ 270,330
Cash, End of Year		

## **Note 1 - Summary of Significant Accounting Policies**

### **Organizational Purpose**

The Utah Nonprofits Association, Inc. (the Organization) is a nonprofit corporation operating exclusively for charitable and educational purposes to strengthen the nonprofit community in Utah. The Organization enables member organizations to fulfill their missions more efficiently and effectively by providing educational and networking opportunities.

The Organization's mission is to unify, strengthen and elevate Utah's nonprofits.

### **Concentration of Credit Risk**

The Company maintains its cash accounts in various deposit accounts, the balances of which are periodically in excess of federally insured limits.

### **Accounts Receivable**

Accounts receivable are carried at their estimated collectible amounts. The Organization's accounts receivable are generally short-term in nature; thus accounts receivable do not bear interest.

Accounts receivable are periodically evaluated for collectability based on past credit history with customers and their current financial condition. An allowance for doubtful accounts has not been established at December 31, 2016 and 2015 because management believes that all accounts receivable will be fully collectible.

### **Promises to Give**

Promises to give are recorded at their estimated fair value. Amounts due later than one year, if any, are recorded at the present value of estimated future cash flows. The Organization estimates the allowance based on analysis of specific donors, taking into consideration the age of past due pledges and an assessment of the donor's ability to pay. At December 31, 2016 and 2015, management of the Organization considers all promises to be collectible; therefore, no allowance has been recorded.

### **Property and Equipment**

The Organization records property and equipment additions at cost, or if donated, at fair value on the date of donation. Depreciation is computed using the straight-line method over the estimated useful lives of the assets of three to five years. When assets are sold or otherwise disposed of, the cost and related depreciation is removed from the accounts, and any resulting gain or loss is included in the statements of activities. Costs of maintenance and repairs that do not improve or extend the useful lives of the respective assets are expensed currently.

The Organization reviews the carrying values of property and equipment for impairment whenever events or circumstances indicate that the carrying value of an asset may not be recoverable from the estimated future cash flows expected to result from its use and eventual disposition. When considered impaired, an impairment loss is recognized to the extent carrying value exceeds the fair value of the asset. There were no indicators of asset impairment during the years ended December 31, 2016 and 2015.

## **Net Assets**

Net assets, revenues, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

*Unrestricted Net Assets* – Net assets available for use in general operations.

*Temporarily Restricted Net Assets* – Net assets subject to donor restrictions that may or will be met by expenditures or the actions and/or the passage of time.

The Organization reports contributions restricted by donors as increases in unrestricted net assets if the restrictions expire (that is, when a stipulated time restriction ends or purpose restriction is accomplished) in the reporting period in which the revenue is recognized. All other donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets, depending on the nature of the restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statements of activities as net assets released from restrictions.

*Permanently Restricted Net Assets* – Net assets whose use is limited by donor-imposed restrictions that neither expire by the passage of time nor can be fulfilled or otherwise removed by the Organization's actions. The restrictions stipulate that resources be maintained permanently but permit us to expend the income generated in accordance with the provisions of the agreements.

## **Revenue and Revenue Recognition**

Revenue is recognized when earned. Program service fees and payments under cost-reimbursable contracts received in advance are deferred to the applicable period in which the related services are performed or expenditures are incurred, respectively. Contributions are recognized when cash, securities or other assets, an unconditional promise to give, or notification of a beneficial interest is received. Conditional promises to give are not recognized until the conditions on which they depend have been substantially met.

## **Membership Dues**

Membership dues are received from members in exchange for certain membership benefits. Membership benefits received are recognized ratably over the term of the membership period for the portion of the dues that management estimates relate to an exchange transaction. Any portion considered to represent a contribution is recognized when received or unconditionally promised to the Organization. Amounts not yet recognized as membership dues are reflected as deferred membership dues in the statements of financial position.

## **Donated Services and In-Kind Contributions**

Volunteers contribute significant amounts of time to the Organization's program services, administration, and fundraising and development activities; however, the financial statements do not reflect the value of these contributed services because they do not meet recognition criteria prescribed by generally accepted accounting principles. Contributed goods are recorded at fair value at the date of donation. The Organization records donated professional services at the respective fair values of the services received.

### **Functional Allocation of Expenses**

The Organization allocates its expenses on a functional basis among its programs and support services. Expenses that can be identified with a specific program or support service are directly classified to that program or service. Other expenses that are common to several functions are allocated on a reasonable and systematic basis.

### **Income Taxes**

The Organization is organized as a Utah nonprofit corporation and has been recognized by the Internal Revenue Service (IRS) as exempt from federal income taxes under Section 501(a) of the Internal Revenue Code as an organization described in Section 501(c)(3), that qualifies for the charitable contribution deduction under Section 170(b)(1)(A)(vi), and has been determined not to be a private foundation under Section 509(a)(1). The Organization is annually required to file a Return of Organization Exempt from Income Tax (Form 990) with the IRS. In addition, the Organization is subject to income tax on net income that is derived from business activities that are unrelated to its exempt purpose. The Organization has determined it is not subject to unrelated business income tax and has not filed an Exempt Organization Business Income Tax Return (Form 990-T) with the IRS.

The Organization believes that it has appropriate support for any tax positions taken affecting its annual filing requirements, and as such, does not have any uncertain tax positions that are material to the financial statements. The Organization would recognize future accrued interest and penalties related to unrecognized tax benefits and liabilities in income tax expense if such interest and penalties are incurred.

### **Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates and those differences could be material.

### **Reclassifications**

Certain reclassifications of amounts previously reported have been made to the accompanying financial statements to maintain consistency between periods presented. The reclassifications had no impact on previously reported net assets.

### **Subsequent Events**

The Organization has evaluated subsequent events through August 16, 2017, the date the financial statements were available to be issued.

**Note 2 - Utah Philanthropy Day**

The Organization has an agreement with the Association of Fundraising Professionals (AFP) Utah Chapter and UServeUtah to sponsor the annual Utah Philanthropy Day event. The event is coordinated by a group of volunteers from these organizations. Net proceeds from the event are shared equally by the Organization and AFP. The Organization recognized public support of \$16,539 and \$4,067 related to this event for 2016 and 2015, respectively. These amounts represent 50 percent of the net proceeds generated by the event.

At December 31, 2016 and 2015, the Organization had a payable to AFP of \$21,316 and \$4,777 representing its remaining share of the net proceeds.

**Note 3 - Accounts Receivable, Including Promises to Give**

Accounts receivable, including promises to give, consist of the following at December 31, 2016 and 2015:

	2016	2015
Promises to give	\$ 3,950	\$ -
Accounts receivable	2,077	-
Sales tax receivable	233	535
	\$ 6,260	\$ 535

Accounts receivable, including promises to give, are expected to be received in full within a year or less.

**Note 4 - Property and Equipment**

Property and equipment consists of the following at December 31, 2016 and 2015:

	2016	2015
Computer equipment	\$ -	\$ 9,291
Furniture and fixtures	3,930	4,180
	3,930	13,471
Less accumulated depreciation	(3,729)	(12,970)
	\$ 201	\$ 501

**Note 5 - Temporarily Restricted Net Assets**

Temporarily restricted net assets consist of the following at December 31, 2016 and 2015:

	2016	2015
Training	\$ 15,000	\$ 40,000
Promise to give	1,000	-
	\$ 16,000	\$ 40,000

**Note 6 - Leases**

The Organization leases its office space under an operating lease which expired in December 2016. The terms of the lease state that after expiration the lease will continue on a month-to-month basis. Total lease expense was \$25,938 and \$25,185 for the years ended December 31, 2016 and 2015.

**Note 7 - Employee Benefit Plan**

The Organization has a savings incentive match plan for employees (SIMPLE). The Organization provides matching contributions of 3 percent. Matching contributions for the years ended December 31, 2016 and 2015 were \$4,226 and \$3,606.

**Note 8 - Change in Accounting Estimate Related to Deferred Membership Dues**

In accordance with its policy, the Organization reviewed its analysis of the portion of membership dues that relate to an exchange transaction as opposed to contribution revenue. This review indicated that the portion of membership dues attributable to an exchange transaction needed to be increased. As a result, effective January 1, 2016, the Organization changed its estimate of the portion of membership dues relating to an exchange transaction. Prior to January 1, 2016, 20 percent of membership revenues were estimated to be attributable to an exchange transaction. After January 1, 2016, the Organization estimated that 100 percent of membership revenues are attributable to an exchange transaction. The effect of this change in estimate was to reduce 2016 membership dues revenue and change in net assets by approximately \$48,200.